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**Welcome to Chico Christian School**

## Introduction

Chico Christian School (CCS) was founded in 1971 as an outreach ministry of Neighborhood Church. Our campus is located on a beautiful and spacious 32-acre facility on Notre Dame Blvd which is shared with Chico Christian Preschool.

This institution, the facilities it occupies, and the equipment it utilizes fully comply with any and all state and local ordinances and regulations, including requirements for fire, building, and health safety.

## Mission Statement

Chico Christian Middle School is dedicated to creating an optimal learning environment that addresses the spiritual, academic, social, emotional, and physical aspects of a student's personal development. Through an authentic partnership with parents, our goal is to equip students to become lifelong learners, responsible citizens and spiritual champions.

## Philosophy

Chico Christian Middle School has established high spiritual and academic standards that include the development of the whole person spiritually, mentally, socially, physically, and emotionally. Emphasis is placed on learning about God and the truths of God's Word in relationship to man and his world, recognizing that the way to God comes through personal faith in Jesus Christ, and Christian maturity comes by application of the truths of the Bible in all areas of life. In its approach to spiritual matters, the school shall be consistent with Neighborhood Church and the CMA denomination, but shall also be respectful of and sensitive to the teachings of other evangelical denominations.

## Statement of Faith

Chico Christian School/Neighborhood Church subscribes to these statements of faith:

- There is one God, who is infinitely perfect, existing eternally in three Persons: Father, Son and Holy Spirit. (II Cor. 13:14; Mat. 28:19)
- Jesus Christ is true God and true man. He was conceived by the Holy Spirit and born of the virgin Mary. He died upon the cross, the just for the unjust, as a substitutionary sacrifice, and all who believe in Him are justified on the grounds of His shed blood. He arose from the dead according to the Scriptures. He is now at the right hand of the Majesty on high as our great High Priest. He will come again to establish his kingdom of righteousness and peace. (John 20:28; Philippians 2:6&7)
- The Holy Spirit is a Divine Person, sent to indwell, guide, teach, empower the believer, and convince the world of sin, of righteousness, and of judgment. (John 14:16, 15:26, 16:7-10)
- The Old and New Testaments, inerrant as originally given, were verbally inspired by God and are a complete revelation of His will for the salvation of men. They constitute the divine and only rule of Christian faith and practice. (II Tim. 3:16, II Peter 1:21)
- Man was originally created in the image and likeness of God; he fell through disobedience, thereby incurring both physical and spiritual death. All men are born with a sinful nature, are separated from the life of God, and can be saved only through the atoning work of the Lord Jesus Christ. The portion of the impenitent and unbelieving is existence forever in conscious torment and that of the believer is everlasting joy and bliss. (Ephesians 2:1-9)
- Salvation has been provided through Jesus Christ for all men; but only those who repent and believe in Him are born again of the Holy Spirit, receive the gift of eternal life, and become the children of God. (I John 2:1)
- It is the will of God that each believer should be filled with the Holy Spirit and be sanctified wholly, being separated from sin and the world and fully dedicated to the will of God, thereby receiving power for holy living and effective service. This is both a crisis and a progressive experience wrought in the life of the believer subsequent to conversion. (Ephesians 4:18, I Thessalonians 5:23)

- Provision is made in the redemptive work of the Lord Jesus Christ for the healing of the mortal body. Prayer for the sick and anointing with oil are taught in the Scriptures and are privileges of the Church in this present age. (Mat. 8:14-17; I Cor. 15:53,54; James 5)
- The Church consists of all those who believe on the Lord Jesus Christ, are redeemed through His blood, and are born again of the Holy Spirit. Christ is the Head of the Body, the Church, which has been commissioned by Him to go into all the world as a witness, preaching the Gospel to all nations. (Eph. 1:20-23; 4:4-16; I Cor. 12; Mark 16:15)
- There shall be a bodily resurrection of the just and of the unjust; for the former, a resurrection unto life; for the latter, a resurrection unto judgment. (John 5:28,29)
- The second coming of the Lord Jesus Christ is imminent and will be personal, visible, and premillennial. This is the believer's blessed hope and is a vital truth which is an incentive to holy living and faithful service. (Mat. 24-25; John 14; I Thes. 4:13-18)

## Expected School-wide Learning Results (ESLRs)

A CCMS graduate will:

1. Demonstrate an understanding of Biblical knowledge and truth with the purpose of developing a Christian world view resulting in a personal, defensible relationship with Jesus Christ.
2. Develop the interpersonal and organizational skills needed to function effectively in life.
3. Be a learner who demonstrates a solid acquisition of the academic disciplines needed to allow them to fulfill God's plan for their life.
4. Be an effective communicator.
5. Be a critical thinker.

## Goals

### Expected Student Outcomes by 12<sup>th</sup> grade in Association of Christian Schools International (ACSI) schools

As we strive to attain our vision, we believe it to be important that ACSI member schools develop programs, strategies, and methodologies within the context of biblical principles, producing graduates with a Christian world view who:

- Are well prepared in all academic disciplines, and are skilled in reading, writing, speaking, listening, and thinking.
- Are proficient in mathematics and science.
- Have a knowledge and understanding of people, events, and movements in history (including church history) and cultures of other people and places.
- Appreciate literature and the arts and understand how they express and shape their beliefs and values.
- Have a critical appreciation of languages and cultures of other people, dispelling prejudice, promoting inter-ethnic harmony, and encouraging biblical hospitality for the alien/stranger.
- Personally respond to carrying out the Great Commission locally and around the world in a culturally sensitive manner.
- Know how to utilize resources including technology to find, analyze, and evaluate information.
- Are committed to lifelong learning.
- Have the skills to question, solve problems, and make wise decisions.
- Understand the worth of every human being as created in the image of God.
- Can articulate and defend their Christian worldview while having a basic understanding of opposing world views.
- Know, understand and apply God's Word in daily life.
- Understand and commit to a personal relationship with Jesus Christ.
- Possess apologetic skills to defend their faith.

- Are empowered by the Holy Spirit and pursue a life of faith, goodness, knowledge, self-control, perseverance, godliness, brotherly kindness, and love.
- Treat their bodies as a temple of the Holy Spirit.
- Are actively involved in a church community, serving God and others.
- Understand, value, and engage in appropriate social (community) and civic (political) activities.
- Embrace and practice justice, mercy, and peacemaking in family and society.
- Value intellectual inquiry and are engaged in the marketplace of ideas.
- Respect, and relate appropriately with integrity to the people with whom they work, play, and live.
- Have an appreciation for the natural environment and practice responsible stewardship of God's creation.
- Are prepared to practice the principles of healthy, moral family living.
- Understand that work has dignity as an expression of the nature of God.

#### **To Maintain a High Academic Standard:**

- Through a thorough mastery of the skills of communication and other academic disciplines that the student will be prepared to acquire further knowledge (Colossians 3:23).
- Through the desire to work and to acquire knowledge at maximum ability (Ecclesiastes 9:10).
- Through the ability to discern the truth from error (I John 4:6).

#### **To Instill Pure Morals in the Heart of the Student:**

- Through the development of an appreciation for the values accrued from our past spiritual and cultural heritage (Psalm 61:5).
- Through encouragement of the desire to choose right over wrong and to hold to one's convictions under pressure (Daniel 1:8).

#### **To Generate a Spirit of Patriotism:**

- Through the teaching of loyalty to our country and a recognition of the atheistic teaching which undermines our country's foundation (I Peter 2:13-17).
- Through recognition that government is God-ordained (Romans 13:1).
- Through development of a desire to become involved citizens of this nation for the Lord's sake (Acts 13:36).

#### **To Live a Disciplined Life:**

- Through submission to the Holy Spirit who conforms us to the image of Christ (Romans 8:9-10).
- Through the exercising of self-restraint and consideration of others (I Corinthians 9:25-27).
- Through submission to the legitimate authorities with full cooperation and, where proper, becoming a strong, gracious leader (Titus 3:1).

## Contact Information

School Office Hours: 8:00 am to 3:30 pm

School Office .....	879- 8989
School fax #.....	879- 8987
Attendance line.....	ext.8986
Bullying Hotline.....	879-8931
School web address .....	www.chicochristian.org

### Staff Extensions/Voice Mail numbers

Bev Landers, principal .....	2201
Sharon Sullivan, secretary .....	2200
Lauren Mesa, chaplain.....	2119
Bobby Maness, technology teacher .....	1211
Linda Swanson, librarian.....	1205
Shawna Stone, health aide .....	2207
Konnie Barker, Science teacher and 6 <sup>th</sup> grade homeroom teacher .....	1243
Kristin Tompkins, History teacher and 6 <sup>th</sup> grade homeroom teacher .....	1244
Chris Palmer, Math teacher and 7 <sup>th</sup> grade homeroom teacher .....	1241
Brandon Dunn, 6th-8 <sup>th</sup> grade PE teacher, and 7 <sup>th</sup> grade homeroom teacher .....	2238
Dyanne Fraga, Language Arts teacher and 8 <sup>th</sup> grade homeroom teacher .....	1240

### Playground Staff

Michelle Singleton, playground supervisor  
Christy Sorger, playground supervisor

## School Schedule

### CCS Daily School Schedule

7:00am:	Students arriving at 7:00 are supervised in the EDC room until 7:45
7:45am:	Students are supervised on the playground—no charge for supervision after 7:45
8:15 am:	Middle school day begins
8:15-8:25:	Homeroom
8:25-9:10:	1 <sup>st</sup> period
9:15-10:00:	2 <sup>nd</sup> period
10:05-10:50:	3 <sup>rd</sup> period
10:50-11:00:	Break
11:00-11:45:	4 <sup>th</sup> period
11:50-12:35:	5 <sup>th</sup> period
12:35- 1:10:	Lunch recess for middle school students
1:15-2:00:	6 <sup>th</sup> period
2:05-3:00:	7 <sup>th</sup> period
3:00pm:	School dismissed
3:15pm:	EDC (extended daycare) begins. All students not picked up will be enrolled in our supervised after school care program
6:00pm:	EDC ends. Any parent arriving after 6:00 pm will be charged a late fee

### Minimum Day Schedule

The schedule remains the same except dismissal for all students is at 11:45am. All students not picked up by 12:00 pm are escorted and enrolled in the EDC program. All minimum days are indicated on the school calendar.

# 2011-12 Chico Christian School

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

MARCH						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

COLOR KEY						
No School/No EDC						
Minimum Day						
School Site Council						
Theme Day						
Other Important Dates						

## Important Dates

- August 6 - All School Clean Day
- August 15 - Sneak-A-Peak
- August 17 - First Day of School Celebration (Minimum Day)
- August 18/19 - Kindergarten/1st Grade Minimum Day
- August 31 - Middle School Back to School Night (Parents Only)
- September 1 - K-5th Back to School Night (Parents Only)
- September 5 - Labor Day (No School/EDC)
- September 6 - Middle School Leave for JH Ranch
- September 9 - Middle School Returns from JH Ranch
- September 12 - No School for Middle School Only
- September 19 - School Picture Day
- September 23 - Minimum Day
- October 13 - Family Night
- October 28 - In-Class Speech Meet
- November 4 - Speech Meet Finals
- November 5 - Mother/Daughter Event
- November 10 - Electives Celebration
- November 11 - Veteran's Day (No School/EDC)
- November 16/17 - Parent/Teacher Conferences
- November 18 - No School/EDC
- November 21 to 25 - Thanksgiving Vacation (No School/EDC)
- December 1/2 - Middle School Musical
- December 8 - Christmas Musical
- December 9 to 11 - Barnes & Noble Book Fair
- December 16 - Minimum Day
- December 19 to 30 - Christmas Vacation (No School/EDC)
- January 2 - School Resumes
- January 16 - Martin Luther King Day (No School/EDC)
- February 4 - Father/Daughter Dance
- February 11 - Children's Arts & Crafts Fair
- February 17 - Lincoln's Birthday (No School/EDC)
- February 20 - President's Day (No School/EDC)
- February 15/16 - CCS Families Kindergarten Registration
- February 21 to 23 - CCS Families Fall Registration
- March 3 - Mother/Son Event
- March 5 - Start of Staff Appreciation Week
- March 7 to 9 - Student Led Conferences
- March 24 - Pinewood Derby
- April 2 to 9 - Easter Vacation (No School/EDC)
- April 10 - School Resumes
- April 17 to 20 - Book Fair
- April 19 - Open House
- April 20 - Grandparents Day/Minimum Day
- April 30 to May 4 - SAT Testing Week
- May 10 - Spring Concert
- May 17/18 - Middle School Musical
- May 28 - Memorial Day (No School/EDC)
- May 31 - 8th Grade Graduation
- June 1 - Last Day of School/Minimum Day
- June 4 - Summer Camps Begin

## Theme Days

- September 16 - Crazy Hat/Hair Day
- October 14 - Silly Socks Day
- December 16 - Christmas Hat/Sweater Day
- January 13 - Backwards Day
- February 10 - Superhero Day
- March 16 - Sports & Camo Day
- April 13 - Past, Present & Future Day

## Student Admission and Withdrawal

### Admissions

Chico Christian Middle School (CCMS) seeks Christian young men and women of good character, who have positive attitudes towards spiritual values, and who have demonstrated scholastic achievement. All new students are required to complete the application process and have an interview with the principal. General admission guidelines are as follows:

- Positive Character/Academic References
- Receive a recommendation from the student's previous school before admittance is finalized.

### Registration Dates

1 <sup>st</sup> – 8 <sup>th</sup> Grade Registration	
Current CCS Families for kindergarten	February 15 <sup>th</sup> – 16 <sup>th</sup>
Current CCS Families	February 21 <sup>st</sup> – 23 <sup>rd</sup>
Public Registration	March 14th

### Student Withdrawal

If it becomes necessary for a student to withdraw during the school year, the following procedure must be completed:

- a. A two (2) week notice is required. If less than two weeks notice is given, tuition charges may be levied. Tuition will be calculated on a per diem basis for the days enrolled, taking the two (2) week notice into consideration.
- b. A meeting will take place between parent(s) and the principal.
- c. A Student Drop Form must be completed and returned to the school office.
- d. To avoid being billed for books and school property, all such items must be returned within two weeks of withdrawal notice.
- e. Financial obligations paid.
- f. All academic work must be completed.

## Financial Information

Enrolling your child in a Christian school is an investment in his/her education and character building. With this privilege comes the responsibility for making all payments in a timely manner and keeping your account current.

It is imperative that your student's name appears on each check for proper credit. Checks for items such as school sweatshirts etc. should be carefully labeled so proper credit can be given to the student.

### 2011-12 Tuition & Fee Schedule

	School Site Council Fee	Registration Fee	Field Trip Fee	Annual Tuition	10 Month Plan	Pay in Full Tuition
	Per Family Fee*	Per Student Fee**			Monthly Aug – May***	2.5% Discount***
1 <sup>st</sup> Child	\$150	\$400	\$40	\$4,330	\$433	\$4,221.75
2 <sup>nd</sup> Child				\$4,080	\$408	N/A
3 <sup>rd</sup> Child				\$2,165	\$216.50	N/A

\* Non-refundable after June 15<sup>th</sup>

\*\* Due by July 1, Non-refundable

\*\*\* Due by August 1. Discount for 2<sup>nd</sup> child is \$250 off annual tuition fee. Discount for 3<sup>rd</sup> & 4<sup>th</sup> child is 50% off annual tuition fee.

Extended Day Care Monthly Fees				
Registration Fee	Days per Week	Morning Care 7:00-7:45 a.m.	Afternoon Care 3:15-6:00 pm	Morning/Afternoon Care
\$15	1	\$11	\$36	\$47
	2	\$22	\$72	\$94
	3	\$33	\$108	\$141
	4	\$44	\$144	\$188
	5	\$55	\$180	\$235

### Tuition Payment Information

- Tuition is based on an annual amount. Two payment options are available: (1) A ten (10) payment plan spreads out the annual tuition over 10 months beginning August 1 and ending May 1. (2) Or the annual tuition amount is paid in full by August 15th.
- Payments are due on either the 1<sup>st</sup> or the 15<sup>th</sup> of the month and are deemed late if not received within 10 days of the due date.
- A late charge of \$25 will be assessed on all late payments.
- If payment is not received by the 25th of the month, a letter may be sent with the following options: (1) bring the account current; or (2) withdraw your student. If these options are not taken, your student will not be allowed to continue after the end of the month until payment is made in full. It would be our hope, at this point, that action to pay this bill would keep us from having to take any further steps.
- In the event that an account should remain delinquent, the school reserves the right to turn the account over to a professional agency for collection.
- A penalty fee of \$15 will be assessed on all checks returned by the bank for any reason.
- Re-payment of the returned check must be made by cash, cashier's check or money order.
- Enrollment will not be permitted under any circumstances if the account is not paid in full.

## Dress Code

As young men and women surrendered to Jesus Christ and called to represent Him in the choices we make in our daily lives, we have collectively determined that the following guidelines allow us to honor the Lord, and express our individuality.

### Guidelines for young men

#### Hair:

- Clean
- Styled
- Bleached hair acceptable, but no unnatural colors
- Spikes acceptable if kept short
- Hats acceptable outside the classroom only

#### Pants and shorts:

- No underwear showing
- No hanging chains
- No holes or stains
- Any fringe or strings hanging down from the hem must be neat and trimmed, with the hem “finished”

#### Shirts:

- logo-ed shirts must “show no evil” and not be offensive
- tank tops acceptable with 1 and 1/2” straps or larger
- arm holes must be small

#### Shoes:

- Students are REQUIRED to bring a pair of tennis shoes for PE DAILY
- Flip-flops and sandals are permitted (students are asked to use good judgment on activities they select if wearing sandals or flip-flops)
- No dangling shoestrings as they create a safety hazard

#### Jewelry:

- No earrings are allowed
- No spiky jewelry
- No tattoos allowed to show

### Guidelines for young women

#### Hair:

- Clean
- Styled
- Bleached hair acceptable, but no unnatural colors
- Highlights acceptable
- Hats acceptable outside the classroom only

#### Pants, shorts, dresses, jumpers:

- Length of clothing must be no shorter than halfway between the hip and the knee
- No body hugging clothing
- No underwear showing
- No bottoms or stomach showing
- No cleavage showing
- Any fringe or strings hanging down from the hem must be neat and trimmed, with the hem “finished”
- Leggings are treated as tights, not pants

#### Shirts and tops:

- Straps must be 1 and 1/2” or wider, can wear tanks with smaller straps over a top with 2” straps
- Tops must be within 4 fingers width from the collarbone or less than 3” (no cleavage showing)
- No tube tops or halter tops
- No low backs
- No part of your bra showing (including straps)

#### Shoes:

- No spiked heels
- Flip-flops and sandals are permitted (students are asked to use good judgment on activities they select if wearing sandals or flip-flops)
- No dangling shoestrings as they create a safety hazard

#### Make-up and jewelry:

- Make-up acceptable if using natural, mild colors (NO dark colors)
- No spiky jewelry
- NO tattoos allowed to show

**Middle School students will change into a PE uniform for their PE class. (Provided by parents)**

\*\*\*Standards of dress and conduct will be in effect for all graduation activities. Students will be informed of dress expectations during the school year.

## Academic Information

### Middle School Course Requirements

Bible (grades 6, 7 & 8)

Earth Science (grade 6), Life Science (grade 7), Physical Science (grade 8)

Language Arts (grades 6, 7 & 8)

General Math (grades 6), Pre-Algebra (grade 7), Algebra I (grade 8)

Physical Education (grades 6, 7 & 8)

Social Studies-Ancient History (grade 6), Medieval History (grade 7), U.S. History (grade 8)

### Grading Policy and Awards

The following grading scale applies:

Above 100%	=	A+			
93 – 100%	=	A	(4.0)	73 – 76%	= C (2.29)
90 – 92%	=	A-	(3.74)	70 – 72%	= C- (1.99)
87 – 89%	=	B+	(3.49)	67 – 69%	= D+ (1.69)
83 – 86%	=	B	(3.24)	63 – 66%	= D (1.29)
80 – 82%	=	B-	(2.99)	60 – 62%	= D- (.99)
77 – 79%	=	C+	(2.69)	59% or less	= F

### Honor Roll and Principal's List

Will be awarded at the end of each trimester. Honor roll is given to students whose average GPA is between 3.5 and 3.74. Principal's list is given to those students whose GPA is between 3.75 and 4.0.

### Counseling

Students are encouraged to make appointments with any of the school staff to seek guidance to improve their class work or when assignments are not clearly understood.

Counseling in regards to spiritual, academic, and social aspects of life is also available for all students. Classroom teachers, specialized teachers, the chaplain as well as the principal are available to meet with students during breaks or before or after school.

### Progress Reports

The first progress reports of each semester should be viewed as grades in progress which affect the final trimester grade. At the end of every trimester, a report card with letter grades indicating the student's progress will be given to the student. Only the trimester grades are recorded on the student's transcript and are considered official grades. Parent conferences will be offered for all Middle School parents at the end of the first and second trimesters. The conferences at the second trimester are student led.

### Trimester Grades

Trimester grades are an evaluation of the student's work completed for an entire 12-week period.

All students are required to earn five credits per trimester. The core subject classes (Math, Science, History, English and PE) are each worth one credit. Bible and Technology are each worth 1 credit. A credit is earned when the student passes that class with a C- or better. A total of 21 credits are required in order for a student to be promoted to the next grade level.

Students who DO NOT EARN THE REQUIRED CREDITS at the end of each trimester MUST complete specific assignments/projects at the beginning of the following trimester (due date to be determined by the teacher). Teachers will create the assignment, assess it and determine if the effort, skill and results are sufficient to pass that student for the effected trimester or onto the next grade level.

### Plan for Academic Success

At Chico Christian Middle School, we believe that students should be responsible to give their personal best in all aspects of their education. Therefore, students are expected to maintain a C- average in all classes. An evaluation of the student's progress will occur at each progress report, report card period or when necessary. A re-evaluation will be conducted prior to important events or activities to determine if the student is eligible to participate in the event. However, the student will remain on the plan until the *end* of the trimester.

Form includes:

Your student, \_\_\_\_\_ has fallen below a C- grade average in \_\_\_\_\_ class(es). A **Plan for Academic Success** has been developed for him/her. This plan will include any or all of the following restrictions.  
\_\_\_\_ Student is required to attend **Study Hall** as his/her elective class.  
\_\_\_\_ Student is required to complete a **Daily Student Report**. (Parent's Choice)

### Student's Responsibilities

The student will fulfill the responsibility of the Daily Student Report. He/she will fill out the planner daily and check off assignments as they are completed. Student will complete his/her work accurately, completely and on time. Student needs to come to class prepared with all necessary supplies and completed student work. The student is responsible for getting both the parent signature or initials on his/her daily report.

### Parents' Responsibilities

Parents are to read each newsletter and check the student's planner for upcoming tests and homework assignments. A specific homework time and environment should be established and consistent. The parents need to communicate with the teacher to check for slipping grades or missing assignments. Parents should encourage their student with positive reinforcements and appropriate consequences for completed assignments and following through with responsibilities. The parent may be asked to initial or sign the daily student report or planner to ensure that they are aware of the student's progress. Grades are also available on line.

### Teacher's Responsibilities

Each teacher will inform both the student and his/her family of his/her subject grades. Late/missing/incomplete assignments will be noted, as well as any failed tests that occur. It will be the teacher's responsibility to inform the student and his/her family if his/her grade drops below a C-.

### Report Card Incompletes

Students with an "incomplete," whether passing or failing, may be placed on probation which will remain in effect until the incomplete is cleared and the grade point average is verified by the middle school team. The incomplete work must be made up within two (2) weeks after grade cards are distributed as noted in the grading policy provision included in this handbook.

### Checking Grades online

Parents and students can check their grades online.

## Study Hall Program

The pursuit of academic excellence is a vital part of Chico Christian Middle School's program. CCMS has as one of its major goals, that students reach the highest levels of academic achievement. The following students will be required to participate in the Study Hall Program:

Any CCMS student with a failing grade on a report card will participate in the Study Hall Program until the end of the trimester, unless improvement is not achieved. The program is as follows:

- All regular school rules apply.
- Study Hall days are Tuesday's and Thursday's from 2:05-3:00 pm.
- Any unexcused tardy will follow the consequences outlined in the handbook.
- Detentions will be given as a result of continued misbehavior.
- Any misconduct including un-excused absences, may result in dismissal from study hall. If a student is dismissed, parents will be encouraged to seek outside tutoring.
- If a student is going to be absent from study hall on any given day, and they are present in school, parents must send a note to the office on the day they are going to miss.
- Students must arrive at study hall prepared with all the materials necessary to complete their work; they will not be allowed to go to their locker or another classroom to gather materials once study hall has begun.

## Homework

Homework is an integral part of the school program and is assigned to aid the student in learning discipline, responsibility and reinforce concepts taught in class. It provides the student an opportunity to advance in his/her studies. The work assigned is a supplement to the regular classroom work. Homework is considered both vital and necessary. When homework is assigned, it is expected that it will be completed neatly and submitted on time.

- Homework is due ON TIME.
- Late work will receive a zero\*; however, when it is turned in it will no longer be considered "missing."
- Incomplete or illegible assignments will lower your grade.
- Turning in sub-standard work is not acceptable.
- Remember to include the correct heading in the top right hand corner: Full name, date, period, and assignment information if given.
- Be sure to show your work for all math assignments.
- Students who copy work from another student in any subject area will receive a zero on that assignment, along with the student who allowed their paper to be copied. We consider this cheating. We appreciate the use of integrity at all times.
- Whenever a student is absent or misses class work, he/she is responsible to find out which assignments were missed.
- Homework requests may be made through the office if a student is expected to be absent three (3) consecutive days.
- Students may receive a homework detention and be required to report to a homework study hall to complete unfinished homework.

\*The only exception to this rule will be on rare occasions when a parent writes a note for an extension due to extenuating circumstances.

## Parent/Teacher Conferences

Parent/teacher conferences may be scheduled by parents or the teacher when deemed necessary. Appointments with teachers should be made in advance. If at all possible, both parents are encouraged

to attend all conferences. Students' records are available for parents to view in the school office. Cum files cannot be given to a parent or removed from the CCS office FOR ANY REASON.

Please do not call a teacher, office staff member, or administrator at home unless that person has indicated it is acceptable do so. Home telephone numbers will not be given out by the office staff.

**If a problem develops, please follow the Matthew 18 principle and register necessary concerns with a teacher first, then with an administrator.**

### Extra/Co-Curricular Activities

Chico Christian Middle School offers a variety of activities for any student who wishes to get involved. All major team sports for both boys and girls are offered

### Eligibility for Interscholastic Activities

Participation in any activity or program must be earned by the student through the maintenance of acceptable scholastic standards and consistent punctuality, as well as praise-worthy conduct both in the classroom and as a representative of the school to the community. The following will be used for determination of eligibility for all interscholastic activities:

#### Attendance:

A student shall be present in school ALL DAY on the day that he/she is to represent the school. In the event that a medical appointment is made, the student will notify the coach one week in advance of the appointment. The student will be permitted to miss classes only for the time allotted for the appointment. In the event of a family emergency, the parent will notify an administrator and a decision will be made as to the participation for the event. Participation in practice will follow the same guidelines.

#### Citizenship:

A satisfactory citizenship record shall be maintained.

#### Athletic Academic Eligibility Determination:

Academic achievement is of the utmost importance; therefore, the following standards will determine eligibility for student participation in extracurricular activities.

- Academic eligibility is determined from the previous trimester grades.
- A student must have a C- or above in all classes.
- A C- must be maintained throughout the athletic season, if a student's grade drops below a C- the student will have a 2 week grace period to bring the grade back up before becoming ineligible.
- If a student is deemed ineligible, he/she is ineligible to compete in scheduled games.

### Athletics

The athletic program at Chico Christian Middle School is considered an extracurricular activity. It is established for the physical, emotional, social, and spiritual advancement of the student. Participation on athletic teams or cheerleading teams is a privilege extended to meet the special needs and interests of students. The right to participate in these teams must be earned by the student through the maintenance of acceptable scholastic standards as well as praise-worthy conduct within the classroom and on the playing field. Participation requirements include a recent physical examination, parental approval, acceptable scholastic standing, and payment of any required fee. If a student becomes academically ineligible, quits or is removed from a team during the course of a season, they may not try-out or participate in the next season of sport until the prior season is completed. A student/athlete

may not drop a sport and transfer to another sport in the same season after the deadline established by the athletic department.

## Student Council

The student body of Chico Christian Middle School has an active Student Council. The council is comprised of elected officers and class representatives. The council holds weekly meetings to discuss and resolve issues related to the school's spiritual life, student body projects, recreational and social activities, and many other matters. Each representative must maintain a GPA of 3.0 in order to maintain their active role in student council.

### Officers:

The Student Council includes the following elected positions: President, Vice President, Secretary, Treasurer and individual class representatives.

### Elections:

Prospective candidates can obtain petitions and student government leadership requirement and qualification forms from the Student Council Advisor, or the school administration. Campaign procedures are predetermined. Elections for the position of Student Council leadership are held in the spring.

## Standards of Conduct

As a student, you must recognize that your conduct is a reflection on the testimony of the Lord, Chico Christian Middle School, your family as well as yourself. As a student at Chico Christian Middle School, you are expected to sign an agreement to live within the rules of the school. The agreement is a commitment that you will govern yourself and abide by the school rules with a willing attitude. The following guidelines are established to maintain an atmosphere conducive to learning and glorifying to God.

## General Behavior

1. The use or possession of illegal drugs, tobacco, or alcoholic beverages is not permitted.
2. Students should not remain at an activity where drugs or alcohol are being consumed.
3. Involvement in any sexually immoral activity is not permitted.
4. Fireworks, firecrackers, matches, and other flammable/explosive materials are prohibited by law and are not permitted on campus.
5. Students will not bring on campus any weapon (including pocket knives), firearm, or anything that resembles a weapon or firearm.
6. Profanity or vulgarity are unbecoming of a Christian and are not tolerated.
7. Visible Tattoos/ink drawings (resembling tattoos) are not permitted.
8. Gambling is not permitted.
9. Vandalism of school facilities or destruction of property (desks, books, lockers, etc.) or pranks that result in littering or defacing the school are not tolerated. Individuals or campus groups will be subject to an appropriate restitution fee. This includes the fire alarm. (In addition, actual clean-up and repair costs will be assessed)
10. The rights and property of others is to be respected at all times.
11. Students and their parents are responsible for damage incurred to school property, or other students' personal property whether willful or accidental (including breakage of windows, damage to lockers, abuse or loss of books, etc.)
12. Wholesome friendships are encouraged between boys and girls. Students should demonstrate modesty in regard to personal affection on campus and at school functions.
13. Pride grows from a clean campus. Students are expected to help keep the campus clean.

14. Unless prior approval has been given by faculty or administration, students may not use any electronic devices including but not limited to cell phones, camera phones, pagers, toys, laser pointers, iPods or other non-instructional items. Use of such devices is disruptive to the educational process. CCS has developed the following guidelines for the student use of cell phones and or unauthorized electronic devices.
  - a. Students must have written permission from parents turned into the teachers authorizing possession of a cell phone.
  - b. All student cell phones **MUST** remain out of sight and turned off throughout the school day (from the time you arrive on campus in the morning, until 3:00pm), including during field trips.
  - c. Cell phones may be used in emergency situations with teacher permission only to contact a parent. If a student needs to call a parent/guardian, he/she must ask permission of the nearest teacher. Failure to do so will result in a citation **and** a detention.
  - d. If a student uses his/her cell phone outside of the guidelines, the phone will be turned in to the office and may be picked up by the parent/guardian at the end of the day.
  - e. A citation **and** detention will be issued for each offense and for the third offense the student will be suspended.
  - f. We are not responsible for loss or damage. Bring at your own risk.
  - g. No other electronics are permitted on campus at any time!**
15. Unauthorized visitors are not permitted. Authorized visitors must obtain a visitor's pass from the CCS office.
16. Honesty is expected at all times. Cheating, lying, stealing, and plagiarism are not acceptable.
17. Gum is not allowed.

## Classroom Behavior

Teachers are responsible for establishing a behavioral plan which maintains a positive class atmosphere conducive for quality education. Students are expected to be respectful and cooperative with their teachers.

1. A teacher's desk, cabinet, bookcase, etc. are regarded as personal property and are off limits to students unless given specific permission by the teacher.
2. Students are permitted in a classroom only when a teacher is present.

When a student's behavior or attitude violates school standards, various types of discipline are applied. These include counseling, assigning of detention, other assigned duties, probation, temporary suspension, and expulsion. Teachers and staff have the authority to reprimand students, to counsel with them, and to assign students to detention. Teachers and staff may refer students to the principal for chronic behavior violations or if a single offense is particularly serious.

When behavior problems result in the assignment of a detention or are serious enough to warrant a referral to the office, the teacher may ask the student to call their parents to inform them of the situation or a note may be sent home. The teacher will also discuss the situation with the parent, thus providing an opportunity to partner together to correct the misbehavior. Teachers are also encouraged to contact parents about problems when discernible patterns appear before the problem escalates.

## Attendance Policy

Regular and punctual attendance is essential for success in the classroom. (Ed Code 48200) Class attendance is necessary to gain the full perspective of the class. There are discussions, lectures, and other means of gaining knowledge that are not evaluated on an exam or test.

Students with serious medical conditions will be considered on an individual basis. If the illness results in an absence in excess of ten (10) school days, the student may be referred to Chico Unified School District for medically necessary Independent Study Program for support and instruction. The student can be re-enrolled once they are deemed healthy enough to return to school. A doctor's note is required to re-admit the student to the classroom. This decision will be made on an individual basis by staff after consulting with the parent to deem what is best for that student in this situation.

1. Absences which go uncleared by a parent for two days after the return of a student to school will be counted as trancies and shall be treated as such.
2. A total of 15 consecutive days absence may result in a student being dropped from the school roster. A total of 10 days absence during any grading period may result in a failing grade or an incomplete grade if administratively approved.
3. A total of 20 days absence during the school year may result in retention.
4. Students will only be released to parents and/or adults listed on their emergency cards.

## Student Absence Procedures

When it is necessary for a student to be absent, please follow the procedures listed below:

- A phone call to the school office is appreciated to relieve school concerns for the student's well-being.
- When returning to school after an absence, the student must bring a note from his/her parent to the home room teacher or school office stating the date(s) and specific reason for the absence. The school nurse will contact the parent each day that a student is absent and offer support as needed.

The following **anticipated absences** will be considered excused when proper notification is given.

Please follow the procedures below:

- **Medical appointment:** Notes from parents must be given to the school office before 8:30AM on the day of the appointment. An early dismissal pass will be issued which the student will present to his/her teacher to be released from class.

## Excused Absences

The following will be considered excused: absences resulting from illness, medical appointments, to attend a funeral, and with parental or school approval.

- When returning to school after an absence, the student **must** bring a note to the home room teacher or school office stating the date(s) and specific reason for the absence. Failure to do so will result in an unexcused absence.
- Phone calls to the office or notes sent must include date(s) and specific reason for the absence.

## Unexcused Absences

Absences due to truancy are unexcused. Work missed due to truancy absences must be made up.

- **Family Vacations:** While absence from school is generally discouraged, there are limited occasions where a parent may request a student be excused from class. These should be

limited in number and length and arranged through the school office at least five days in advance by submitting a written note which provides details. The student's teachers will be informed of the upcoming absence so work may be given to the student in advance of the absence. A minimum of five days notice is required so that teachers may have adequate time to prepare the work. Parents need to realize that the teachers cannot duplicate the classroom experience for the student and that the assigned work is not comparable to their classroom experience. The work is due on the day the student returns to class. If the work is to be completed before the trip, the teacher must receive a two week notice. Students and parents should contact the teacher following the trip to find out if any additional assignments were given during the absence.

### **Make-Up Work for Illness**

Students have the same number of days as they were absent to make up work. For example, if a student was absent for two days, he/she would have the next two school days upon returning to make up that work. If an assignment is not turned in within the time allowed, it will be considered missing and no points will be earned. Quizzes and tests must be made up on the day the student returns to school unless special arrangements have been made with the teacher. If a student's absence is long term, or if he/she has missed class review for a quiz or test, then arrangements between the teacher and student will be made to make up the work. Papers and projects assigned two weeks or more prior to their due date must be turned in on the day they are due. Special circumstances may be arranged with the teacher.

When a student is absent, it is his/her responsibility to arrange to make up missed work. Failure to make up work in the allotted time frame will result in a zero for that assignment.

### **Truancy (Cutting Class/Leaving Campus)**

Truancy is defined as being absent without the knowledge and consent of parents or school officials. (Ed Code 48260) This includes leaving school before the end of the day without permission or staying out of any part or all of a scheduled class without permission. A student who is more than ten minutes late to a class may be counted as truant. Truancy is considered an absence with no opportunity to make up work. All missed assignments and tests will result in a zero.

#### **Consequences for Truancy:**

- 1st violation: Citation, parent conference or possible suspension.
- 2nd violation: Three day suspension with possible reduction following a parent conference.
- 3rd violation: Five-day suspension not subject to reduction.
- Subsequent violation may result in mandatory withdrawal from school.

### **Tardy Policy**

Regular and punctual attendance is essential for success in the classroom (Ed. code 48200). With promptness, a student demonstrates self-discipline and responsibility. Self-discipline in this area is not only important for proper academic achievement, but it is essential for the development of good habits which are characteristic of success and good citizenship in every walk of life.

A student is considered tardy to class when he or she is not in his/her assigned seat when the bell rings. Students are expected to attend class fully prepared with the materials needed for the class. Students will be considered tardy if they must return to their locker for materials. Students missing more than 10 minutes of a class with an unexcused tardy will be considered as unexcused absent from that class and classified as a truancy.

Developing the habit of promptness is not only of great value in school but also is a great habit to develop for life.

The first bell rings at 8:10 and school begins at 8:15 am and ends at 3:00 pm.

## Tardies

The following reasons will constitute an excused tardy to class, homeroom, or school:

- Illness (the student MUST turn in a note of explanation by a parent).
- Traffic accident preventing the student from arriving to school on time.
- Family emergency with a parent note explaining the circumstance.
- Medical visit when an appointment verification or parent note is provided.
- Student delayed by another teacher with a teacher note.
- Administratively approved tardy.

The following policy provision has also been established for the student's school day on a *trimester basis*. When a student has an unexcused tardy, the following action will be taken:

## Classroom Tardy Policy

- Each student must be in his/her seat with their materials and pen/pencil before the class starts. Failure to do so will be considered a tardy. Tardiness may eliminate you from special privileges.
- Be sure you know what time each class begins. You are responsible for being on time! If you are beyond 5 minutes late of morning school arrival, you will need to go to the school office and get a tardy slip.
- Walk to class and quietly come in. Do not disturb what the class is doing and hand the tardy slip to the teacher and get started on what the class is doing.
- At break time, you need to check in and ask the teacher if there is something more that you need to do or work that you missed.
- Students who exceed three tardies within the trimester will be assigned a detention for each additional tardy.

# Chico Christian Schools Philosophy of Discipline

## Discipline

Discipline and responsibility for one's own actions are of utmost importance to students, parents, and teachers. Responsibility is a learned behavior and discipline is one of the principles necessary to maintain a strong Christ-centered approach to Christian education. Students need character development as they respond to authority, whether God's or man's.

A student's first encounter with authority is at home; therefore Chico Christian Middle School firmly holds to the premise that the basic responsibility for discipline and responsibility resides with the parents. Parents will, therefore, be informed when unusual circumstances needing disciplinary action arise. It is expected that there will be godly parental follow-through. With the parents' support, we can be of help to the student (Proverbs 19:18, I Timothy 3:4-5, 12).

Discipline is maintained with firmness, consistency, and fairness. Our staff maintains standards of behavior in the classrooms through kindness, love, and a genuine regard for the students. When disciplinary action becomes necessary, it is carried out firmly and tempered by good judgment and understanding. We base our approach to discipline on God's Word and the basic premises outlined in Love & Logic.

Students are encouraged to display Christ-like conduct by following the directions of teachers and other adults, by demonstrating honesty, courtesy to all, and by exercising self-control in their behavior.

## Detention

Detention is a measure of discipline in which the student remains in at lunch OR after school under the supervision of assigned school personnel. Students are to report to detention on the day assigned unless other arrangements are made with the teacher or principal. Infractions which may result in a detention include, but are not limited to, excessive talking, disobedience, failure to complete work, unprepared for class, poor attitude, disturbing class, disrespect, more than three tardies per trimester, or minor class disturbance.

### Procedure for Detention

Total student cooperation is expected for the following procedures:

- The student is expected to arrive at the assigned time and sign in.
- The student must do the assigned work.
- Failure to serve an assigned detention will result in additional detentions.
- Subsequent detentions in a trimester may result in a referral and further disciplinary action.

### Lunch Detention

- Lunch detentions will be held in the EDC room Monday- Thursday each week.
- Students who receive a lunch detention must report immediately to the EDC room.
- Students must arrive in the EDC room by 12:40.
- If a student is late to the EDC room or does not attend the detention on the day they are assigned they will receive two detentions.
- If a student fails to serve the detention for a second time they will receive a citation and will still need to complete the two detentions.

## Referrals

A referral is a written warning to inform the parents and the student that the behavior they are seeing has been addressed verbally by a staff member, and although the misbehavior is not serious enough to warrant a citation, the student has not complied and the misbehavior has continued. If the student receives two referrals, the third referral will result in an automatic citation and the parents contacted. Possible reasons for issuing a referral are: blurting out in class, teasing a classmate, not cleaning up their area or ignoring a teacher's request to do something, etc. All staff are expected to have the student contact his/her parent, and report his/her misbehavior and that he/she has been issued a referral.

## Citations

A citation is a written report of a student's misbehavior. A citation is followed by a phone call from the teacher to the parent(s) as soon as possible. Infractions which may result in a citation include, but are not limited to, continual misbehavior, major class disruption, fighting, violating the hands off policy, stealing, cheating, lying, truancy, chewing gum, doing something to another student's locker, vandalism and profanity or vulgarity. The third citation may result in a suspension. This will be determined by the principal and teaching staff specific to each situation.

### Procedure for Citations

- The first and second citation (for any reason) will be recorded and parents informed.
- The third citation (for any reason) will result in a parent conference. A corrective action plan will be formulated which may include suspension and behavioral probation.
- The fourth citation (for any reason) may result in mandatory withdrawal or expulsion.

## Behavioral Probation

A student is placed on behavioral probation for consistent, recurring behavioral problems. A behavioral contract will be completed at a parent/teacher/principal/student conference and all will sign the agreement.

Behavioral probation is a conditional period of time assigned to students who fail to meet the standards of the school in their attitude or conduct. The administration will review the student's progress weekly. If sufficient improvement is not made in attitude or behavior, the student may be asked to withdraw or be expelled.

Students are placed on behavioral probation for one of two reasons:

1. Continued violation of Chico Christian Middle School standards.
2. Poor attitude demonstrated by a slowness to cooperate with faculty/staff, lack of participation in class work, or negative attitudes towards school policy.

## Offenses Which May Result in a Suspension

- Weapons brought to school
- Saying the word "Gay" will result in a one day suspension.
- Any derogatory term (ex: fag, homo, etc) used will result in a citation and may result in a suspension.
- Misbehavior during an in-school suspension = automatic 2 day at home suspension
- Forging or using forged notes or excuses.
- Smoking or possession of tobacco. Ed Code 48900 (h)
- Using inappropriate language (vulgarity/profanity). Ed Code 48900
- Fighting may result in an automatic three-day suspension for all parties involved. Ed Code 48900 (a)

- Threatening a teacher, school personnel, or another student. Ed Code 48900
- Stealing or gambling. Ed Code 48900 (g)
- Vandalism, pranks, destruction of school or private property. Individuals or campus groups will be subject to appropriate restitution fees. This includes the fire alarm. In addition, actual clean-up and repair costs will be assessed. Ed Code 48900 (f)
- Lying, cheating, or plagiarism. Ed Code 48900 (k)
- Committing an act of defiance, either in language or action, in or out of the classroom. Ed Code 48900 (k)
- Refusing to comply with any reasonable request of a teacher or staff person in or out of the classroom. Ed Code 48900 (k)
- Cutting class and/or leaving campus without permission (see page 13). Ed Code 48260
- Physical or continued emotional abuse (by words, making fun, etc.) of another student. Ed Code 48900 (a)
- Continued misbehavior. Ed. Code 48900(k)

### **In-School Suspension**

An in-school suspension is a measure of time in which the student reports to school and remains under the supervision of school administration or staff as assigned, yet is unable to attend any classes or participate in any school functions or activities on that day. During this time the student will have the opportunity to reflect upon the seriousness of his/her actions and take the necessary steps to correct his/her behavior and attitude. He/she will also be responsible for completing all class work for the day (s) he/she is suspended. The suspension will be served in the office under the supervision of the office staff or a substitute teacher who may need to be paid for by the parent.

### **At-Home Suspension**

A suspension is a measure of discipline in which the student is not permitted to attend school, school functions, games, athletic practice or be on the school grounds during or after school hours for one to ten days. The principal will determine the best choice for the student in each situation-whether to assign at home or in school suspension.

### **Procedures for In-School Suspensions**

- Students will report to the office punctually at 8:10 am.
- Students will follow a special schedule for the day, which includes a break, and lunch.
- Students will not be permitted to have contact with other students.
- Failure to adhere to any of the expectations will result in a two-day suspension.
- Two in-school suspensions in one year will result in a mandatory three day suspension or further disciplinary action.

### **Results of Suspensions**

- All regular class work is expected to be completed and major tests or projects missed during suspension must be made up and will receive credit.
- No additional time will be granted for assignments or projects assigned before the suspension occurred.

### **Mandatory Withdrawal**

After three suspensions within one academic year, a student may be subject to mandatory withdrawal. Mandatory withdrawal results from extensive misbehavior when means of correction have not been effective, demonstration of poor attitude with failure to change, or a lack of cooperation on the part of the parent or guardian to adhere to the obligations, policies, or agreements with the school. It is also understood that if current factual information of the student is not given by the parents at the time of the

original admissions interview, the administration reserves the right to dismiss the student. Mandatory withdrawal is at the discretion of the administration.

## Expulsion

Expulsion is immediate dismissal from school. Expulsion is at the recommendation of the administration. We take this action very seriously and this option will only be exercised if all possible interventions have been made to resolve the issues with the student. OR: if the principal determines that the student's actions are serious enough to warrant immediate and severe action, and that expulsion is the best course of action to ensure a safe environment for all students, the parents will be notified immediately and required to come and pick up their student.

### Offenses which may result in expulsion, including but not limited to

- Possession or use of illegal drugs or alcohol both on campus and off campus. Drug testing and/or school approved counseling may be required upon suspicion of or reasonable question of drug use or involvement. Failure to be tested at an assigned time or failure to have official results sent to the school will result in dismissal. Ed Code 48900
- Possession of illegal drug paraphernalia. Ed Code 48900 (j)
- Carrying weapons or using instruments to do bodily harm. Ed Code 48900 (b)
- Sexual immorality.
- Striking a teacher or other school personnel. Ed Code 48900(a)(2)
- Involvement in gang activity. Ed Code 48900 (a-1)
- Conviction of/or known involvement in criminal activity.
- Extreme vandalism. Ed Code 48900 (f)
- Sexual harassment. Ed. Code 489002
- Continued poor behavior/discipline record. Ed. Code 48900
- Establishing personal web sites or participation in blogs containing material or connections to material contrary to the mission and philosophy of CCMS.

**Without prior administrative approval students are not permitted to participate in any school function after a mandatory withdrawal or expulsion for a minimum of one trimester. After a trimester, the student may request that the administration re-evaluate the restriction.**

**Student behavior that results in suspension, mandatory withdrawal or expulsion will be evaluated on an individual basis. The administration will evaluate cases based upon the severity of the offense, the discipline record of the student and the attitude of the student.**

**At the discretion of the administration, a student may lose field trip or extracurricular opportunities for repeated/continued misbehavior.**

## Other Chico Christian School Policies

### Healthy Nutrition Policy

Chico Christian Middle School is committed to addressing the needs of the whole student, and a healthy diet and lifestyle are an important part of our program. Students in K-5 grade are taught the basic principles of a healthy lifestyle, and provided daily opportunities for physical exercise. Both our all school functions and our classroom celebrations provide healthy food as a part of the celebration. We both request and require parents to support this policy by asking them to provide food that builds strong bodies. We limit the high sugar and high fat foods and do not allow sodas to be a part of the students' daily life at CCS. We encourage every student to bring a water bottle and provide pure water for them in each classroom.

### Extended Day Care Program

On regular schedule days, all middle school students who are on campus between 7:00AM and 7:45 AM and between 3:15PM and 6:00PM will be required to attend the Extended Day Care Program. On early dismissal days, students who remain on campus after the final class of the day must report to the Extended Day Care Program no later than fifteen (15) minutes after the final bell. Please note the Extended Day Care Program closes at 6:00 PM. Parents must read and sign the Extended Day Parent Commitment Form. Please check with the Extended Day Care Director or the school secretary for information about the payment of fees and specific guidelines.

### Field Trips

- Students with no missing assignments for the current trimester will be allowed to attend scheduled field trips. Students must also avoid academic probation to be allowed to attend fieldtrips. Teachers will assess assignments one week prior to fieldtrip departure. (Note: Turning in sub-standard work is not acceptable.)
- In attempt to ease the 6<sup>th</sup> graders into the responsibilities of middle school, they will be allowed to have one, and only one missing assignment to attend fieldtrips. This policy will be in effect during 1<sup>st</sup> and 2<sup>nd</sup> trimesters only.
- Obey safety rules in the car (seatbelts on, hands to self, quiet voice).
- Stay with your assigned adult at all times.
- Show respect to the people and places we visit.
- Be an active listener.
- Use polite manners – “please”, “thank you”, “excuse me”.
- Raise your hand if you want to ask a question.
- Students displaying disrespect on the field trip will miss an upcoming field trip.

### Closed Campus

Chico Christian Middle School operates under a closed campus policy. All students must sign in or out at the school office. The rules governing the closed campus are as follows:

- **Lunch:** Students may not leave campus for lunch unless with a parent or an immediate family member. The immediate family member must have written parental permission to take the student off campus. A parent must come into the office to sign the student out for lunch and sign the student in upon returning. Dismissal may also be allowed under special circumstances with parental and administrative approval.

### Early Dismissals

Permission to leave campus at any time may be granted from the school office if a student has a note or

phone call from a parent. This permission is called an early dismissal. When calling the office to arrange for an early dismissal, parental identity will be verified from information on the student's emergency card. **Excessive numbers of early dismissals will affect their grade.**

- If a student becomes ill at school, a teacher will give the student a pass to the office. If a student needs to go home, the nurse will contact the parents or others on the emergency contact list and arrangements for the student to be sent home. The student will remain in the school office until the parent arrives and checks them out of the office.
- Only adults listed on the emergency card may pick up a student.
- In the case of car pools, a note must be provided indicating permission to leave campus with another student. The note must be signed and must include a brief explanation of the circumstance. A phone call may be made if deemed a hardship or an uncontrollable circumstance.
- Unless attending the Extended Day Care Program (EDC) or participating in an after-school extracurricular activity, students are expected to leave at the end of their school day. Any student attending or participating in an after-school extracurricular activity such as athletic events or other school activities must remain on campus until the conclusion of the event. Any student participation in an after-school activity or event which does not start immediately after school, must report to the Extended Day program prior to attending their activity or event. Students are not allowed to leave campus after school and return for practices, games or other activities without parent or approved adult supervision.

**Students Will Only Be Released to Parents and/or Adults Listed on Their Emergency Cards!**

**ALL STUDENTS WHO ELECT TO RIDE A BICYCLE TO SCHOOL MUST HAVE THEIR PARENTS PROVIDE A PERMISSION SLIP AND GIVE THAT TO THEIR HOMEROOM TEACHER.**

## Student Sexual Harassment Policy

Chico Christian Middle School is committed to maintaining an academic environment in which all individuals treat each other with dignity and respect and which is free from all forms of intimidation, exploitation, and harassment, including sexual harassment. Anyone who violates this policy will be subject to discipline, up to and including termination or expulsion.

### Definition of Sexual Harassment

"Sexual harassment" means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under any of the following conditions:

1. Submission to the conduct is explicitly or implicitly made a term or condition of an individual's academic status, or progress.
2. Submission to, or rejection of, the conduct by the individual is used as the basis of academic decisions affecting the individual.
3. The conduct has the purpose or effect of having a negative impact upon the individual's academic performance, or of creating an intimidating, hostile, or offensive educational environment.
4. Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the school.

### Examples of Sexual Harassment

Unwelcome sexual conduct of this type can include a wide range of verbal, visual, or physical conduct of a sexual nature. Among the types of conduct which would violate this policy are the following:

1. Unwanted sexual advances or propositions.
2. Offering academic benefits in exchange for sexual favors.
3. Making or threatening reprisals after a negative response to sexual advances.
4. Visual conduct such as leering, making sexual gestures, displaying sexually suggestive objects or pictures, cartoons, or posters.
5. Verbal conduct such as making or using derogatory comments, epithets, slurs, or jokes.
6. Verbal abuse of a sexual nature, graphic verbal commentaries about an individual's body, sexually degrading words used to describe an individual, suggestive or obscene letters, notes or invitations.
7. Physical conduct such as touching, assaulting, impeding, or blocking movements.

### **What to Do If You Experience or Observe Sexual Harassment**

1. Students who feel that they have been subjected to conduct of a harassing nature are encouraged to promptly report the matter to their homeroom teacher or school administrator.
2. Students who observe conduct of a sexual harassing nature are also encouraged to report the matter to their homeroom teacher or school administrator. All complaints will be promptly investigated.

### **Confidentiality**

Every effort will be made to protect the privacy of the parties involved in any complaint. However, the school reserves the right to fully investigate every complaint, and to notify a student's parent/guardian and appropriate government officials as the circumstances warrant.

### **Protection Against Retaliation**

It is against the school's policy to discriminate or retaliate against any person who has filed a complaint concerning sexual harassment or has testified or participated in any manner in any investigation proceeding or hearing concerning sexual harassment.

### **Procedure and Action**

When one of the school officials designated in this policy receives a complaint, he or she shall immediately inform the principal. The principal will direct an investigation to be made of the complaint. If the investigation confirms the allegations, prompt corrective actions shall be taken. The individual who suffered the harassing conduct shall be informed of the corrective action taken. In addition, any employee or student found to be responsible for sexual harassment in violation of this policy will be subject to appropriate disciplinary action up to and including expulsion or termination. The severity of the disciplinary action will be based upon the circumstances of the infraction.

### **Emergency School Closure or Dismissal**

An emergency could occur that would warrant an emergency school closure (outside of regular school hours) or dismissal (during regular school hours). Every effort will be made to notify parents by use of the telephone and/or our Emergency Alert System.

**Students Will Only Be Released to Parents and/or Adults Listed on Their Emergency Cards**

### **Mediation/Arbitration Agreement**

The parties to this agreement are Christians and believe that the Bible commands them to make every effort to live at peace and to resolve disputes with each other in private or within the Christian community in conformity with the biblical injunctions of I Corinthians 6:1-8, Matthew 5:23-34, and Matthew 18:15-20.

Therefore, the parties agree that any claim or dispute arising out of, or related to, this agreement or to any aspect of the school relationship, including statutory claims, shall be settled by Biblically-based mediation.

If resolution of the dispute and reconciliation do not result from mediation, the matter shall then be submitted to a panel of three independent and objective arbitrators for binding arbitration. Each party to the agreement shall have the right to select one arbitrator (unless the parties mutually agree to the use of only one arbitrator). The two arbitrators selected by the parties shall jointly select the neutral, third arbitrator. If there is an impasse in the selection of the third arbitrator, the Institute for Christian Conciliation division of Peacemaker Ministries of Billings, Montana [(406) 256-1583] shall be asked to provide the name of a qualified person who will serve in that capacity. The mediation and arbitration process shall be conducted in accordance with the Rules of Procedure for Christian Conciliation, contained in the Peacemaker Ministries booklet, *Guidelines for Christian Conciliation*.

The parties agree that these methods shall be the sole remedy for any controversy or claim arising out of the school relationship or this agreement and expressly waive their right to file lawsuits against one another in any civil court for such disputes, except to enforce a legally binding arbitration decision.

Each party, regardless of the outcome of the matter, agrees to bear the cost of his/her/its own arbitrator and one-half of the fees and costs of the neutral arbitrator and any other arbitration expenses. (If the parties mutually agree to use only one arbitrator, each party shall bear the cost of one-half of the fees, costs, and any other arbitration expenses.)

***The Administration reserves the right to interpret or modify the discipline procedures outlined in this handbook when deemed appropriate.***

### **Network/Internet Acceptable Use Policy**

Chico Christian School believes that the Internet has much to offer with its wide variety of resources. Access to the Internet provides a wealth of information resources, research opportunities, communication services and international exposure in ways that would be otherwise unavailable.

Because there is such a wealth of information available on the Internet, material considered to be of educational value is also available. Some material may contain items that are inaccurate, offensive, or illegal. We have taken many precautions to limit access to such materials through the use of Internet filters. It is, however, impossible to control all access to such information and a user may find such material either deliberately or by accident. We believe, however, the benefits to students from on-line access outweigh the possibility that a user may obtain material inappropriate for an educational setting.

We desire that this resource be used in manner that ensures the continued smooth operation of our computer network and that it will fit into our overall goals and objectives for students at CCMS. The Internet user is held responsible for his/her actions when on-line. All users, therefore, must abide by the guidelines that we are outlining here. If a user violates these guidelines, further access to the Internet and/or use of the computers at CCMS may be denied.

#### **Guidelines:**

- Access is a privilege, not a right. This privilege requires consideration and responsibility on the part of the user. Inappropriate use will result in the suspension or cancellation of computer privileges. The school administration and the tech teacher will determine what inappropriate use is.
- Internet access will be permitted only for those who are authorized to use the system and only for an authorized purpose.
- Students are expected to use good behavior, proper etiquette and act responsibly, politely and ethically as they use the Internet.

- Users are not permitted to use the school computer resources for commercial purposes, product advertising, political campaigning or lobbying.
- Network users are not permitted to transmit, receive, submit, or publish any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, offensive or illegal material.
- Physical or electronic tampering with computer equipment is not permitted. This includes, but is not limited to, deliberate changing of settings, activating screen savers, installation of unauthorized software, vandalism, hacking or other disruption in the operation of the computer or network. Users shall be responsible for damages to equipment, systems and software from deliberate acts. Any and all costs incurred by CCMS for repairs, and/or replacement of software, hardware, and data files shall be the responsibility of the user who created the problem.
- Users must not violate copyright laws in the use, installation, distribution, duplication or modification of copyrighted material. Plagiarism will not be tolerated.
- Internet users will in no way use the network for financial gain nor carry out financial transactions of any kind.
- If a user discovers a security problem in the school's computer network, they will notify the network manager. They will not demonstrate the problem to others. Users shall not attempt to hack the computer system.
- Users must not use another's account or password nor reveal passwords to others. A user must not attempt to impersonate another person nor use the network to disrupt the work of others or use others folders, work, data or files.
- Students shall not use a computer logged in under another student's name. Users are not to use a computer logged in under a teacher's name.
- Users are not to post notes to newsgroups or bulletin boards nor enter any chat rooms. Internet users shall not reveal addresses, phone numbers or other personal information to others on the Internet.
- Information retrieved by a user is that person's responsibility and at his/her own risk. Chico Christian School assumes no liability for the accuracy of any information from the Internet. CCMS is not responsible for the loss of data, delays, lack of delivery of information or service interruptions. Although every effort will be made to insure a reliable connection, there may be times when the Internet service is down or unavailable.
- Students may not download files from the Internet nor upload to/through the school network unless granted permission from a faculty member. Any such files must be checked by a virus scan.
- Users shall realize the communications over the network are not guaranteed to be private. Network managers may review files, messages, or data to insure that the system is being used responsibly. Messages supporting illegal activities may be reported to the authorities.
- Users shall not load unauthorized games, programs, files or any other media on any school computer system. The computers at CCS are educational tool and are not to be used for one's personal recreation.

Any violations of the above guidelines may result in loss of computer access, as well as other disciplinary or legal action that is consistent with and in accordance with the discipline system as outlined in the Parent/Student Handbook.

### **Nondiscrimination Policy**

Chico Christian School admits students of any race, color, and national ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate based on race, color, national, and ethnic origin in administration of its educational policies, scholarship and loan programs, athletic, and other school administered programs.

The administration, however, reserves the right to dismiss or refuse admission to anyone unwilling to comply with the school's regulations and academic or behavioral standards.

Chico Christian School is committed to providing a strong Christ-centered instructional program.

Students admitted to Chico Christian School shall receive Biblical truth intended to assist parents in providing a balance to the message of the current culture about who we are in Christ and who God is.

## Visitors to Campus

Chico Christian Middle School welcomes visitors who have had an interview to become a student and are interested in seeing the school in operation. Arrangements should be made with a principal at least one day in advance of the visit.

Because of the inconvenience to teachers to provide for the needs of visitors who are friends, relatives, etc., outside student visitation must be pre-approved by the staff.

## Telephone

In cases of emergency, the office staff will allow students to place calls from the office telephone.

## Supplies

Some supplies are provided by the school. Specialized classes may require special supplies and/or additional fees. Personal supplies such as paper, pens, pencils, notebooks, etc., must be supplied by the student.

## Lost & Found

All articles found on the school grounds should be turned into the "Lost & Found" in the school office. Unclaimed items will be donated to a charitable organization if not claimed after four weeks.

## Personal Property

Chico Christian Middle School will not replace lost/stolen articles or make reimbursement for lost/stolen articles. Students and their parents are responsible for damaged property (personal, school, or church), whether damage was willful or accidental.

## Transcripts

When a student transfers to another school, his/her cumulative record file is sent to the new school upon written request from the new school.

## Medications

Parents must complete a form authorizing the school to administer prescription medications during the school day. The authorization form is to be completed through the nurse's office. Medication will only be administered if it is in its original container.

## Bathroom Passes

- Students are allowed to utilize the bathroom during breaks.
- In the case of an emergency, **ONE** pass will be given per trimester.
- Sign out from class on the chart.
- Take the classroom pass with you.
- Return quickly, sign back into class and continue quietly with your classroom activity.

## Guest Teacher

- Welcome the guest.

- Follow the guest teacher's rules.
- Follow classroom procedures.
- Be on your best behavior.
- Disrespect for a guest teacher will lead to an automatic detention.

## Checking Out

- Walk directly to the pickup area.
- Wait for your ride respectfully and quietly on the grassy area.
- Before leaving with your ride or going to EDC, check out with your teacher with a hug, high five or handshake.
- Have a wonderful evening!

## Lock Down

- Remain calm and quiet.
- Find a safe spot under your desk.

## Fire Drill

- The class will walk straight out in a quiet line to the assigned spot.
- Students will remain quiet in line during the drill until permission is given to return to class.
- Students are to walk back to class quietly, and get back to work.

## Safety

- Never throw anything.
- Keep all appendages to yourself.

## Vending Machines

Students are not allowed to use the vending machines outside the church office unless they have a parent with them. Infractions will result in a citation.

## Campus Facilities

The neat appearance of the CCMS campus is of great importance. A goal is maintained to have a campus that is clear of litter and vandalism, a campus which will demonstrate pride and respect for the facilities.

## Lockers

Students in the sixth, seventh and eighth grades are issued lockers at the beginning of each year. Students are responsible to report locker problems to the office immediately so repairs may be made without delay. All lockers should be kept locked at all times. Students are responsible to provide their own lock. Combinations must be provided to the homeroom teacher. It is not recommended that items of value be kept in lockers over the weekend. Students are to keep appropriate items in the lockers. Items left outside the lockers will be placed in the Lost and Found. The school is **not** responsible for loss from lockers. Tampering with another student's locker will be considered a serious breach of school rules.

## Chico Christian School – Student Locker Agreement

- The locker is the property of CCS and will be respected as such. Students will treat their lockers with respect by not writing on the lockers, attaching stickers, or defacing in any matter.

- Having a locker at CCS is a privilege and that privilege will be taken away if mishandled.

The student must agree that:

- I will be responsible for any damage on the inside of the locker and may have to pay a fine for repairs (this includes but is not limited to stickers on the inside or outside of the lockers)
- I will keep only school related supplies in my locker. Lockers are meant to hold books, binders, lunches and P.E. shirts.
- I will NOT keep any illegal substances or weapons in my locker. I understand if any is found in my locker, disciplinary action will be taken.
- I will not give out my combination to other students.
- I understand that CCS is not responsible for anything missing or stolen from inside my locker.
- I understand that there will be random locker checks.
- I understand that my lock will be cut off if CCS staff is unable to open my lock and access is needed.
- I will completely clean out my locker at the end of the year and understand that anything left in my locker will be discarded.
- I am responsible for remembering the combination to my locker. Students who forget their combinations will be charged \$1.00 for the teachers to provide this information.
- I must provide my own combination lock for my locker and I will provide my combination to my homeroom teacher and update the combination information immediately if I get a new lock for my locker.

### Additional Expectations

- Points will be deducted for lack of participation or distracting behavior during oral presentations, movies, etc.
- Do not bring food (without teacher permission) or notes from friends to class or they will be confiscated.
- Binders, folders and/or spiral notebooks will remain class specific. They must be brought to class daily and will be graded at random.
- Students must have a pass if they are late to a class.

### CCS Policy on Bullying

The staff at CCS is committed to creating and maintaining a school environment that is conducive to developing caring, cooperative, empathetic children who would not intentionally hurt another person with their words or actions.

However, we recognize that we have an inherent sin nature and that people hurt other people, often as a result of their own pain. With children this often manifests in bullying, where words or actions are used to manipulate, control, put others down, or intimidate others they perceive as weaker than themselves. It is important to distinguish between teasing and bullying. The “rule” at CCS is that if someone asks you to stop doing a certain behavior, you stop. When the actions do not stop, or they increase, that is considered bullying. The results of such actions are devastating for the victim and ultimately for the bully as well, as their negative behaviors effect their character development. The school environment needs to be an emotionally and physically safe place for children and bullying makes it unsafe.

There are four parties involved in bullying. There is the victim, the bully, the audience (those students who observe the bullying) and the “allies” (staff). Each one plays an important role. If we are to effectively address this problem, we must address the role and needs of each party and offer training for all involved in order to address the problem effectively as a community.

The first priority for any school is to create an environment that focuses on creating an atmosphere of mutual respect and empathy. CCS takes a proactive approach by enforcing these three school rules: **Be Safe, Be Respectful, Be Responsible**. As a Christian School, we believe the greatest responsibility we have is to love one another and to teach our children what that means. (John 13:34-35)

Beginning in kindergarten, we teach and reinforce those rules through direct instruction, class meetings where students share their daily experiences and concerns and teachers help them solve problems through role playing, dialogue and modeling. We teach students assertiveness and communication skills weekly using a designated curriculum. We focus on teaching students how valuable they are to God, and encouraging a deep sense of self respect and value for others. We train students to love themselves and others and to know how to interact with others in appropriate ways. We teach them how to communicate their feelings when hurt or angry. We teach children how to develop a sense of “personal power” that allows them to communicate a deep sense of self that helps prevent others from seeing them as “weak” thus they are less likely to become a “victim”. There is a reason why some children are never bullied, and we work to help all children feel strong and loved. We use curriculum designed to teach these lifeskills. Teachers hold weekly class meetings to allow students to practice these skills using the situations they face daily to use these skills to solve problems in ways that honor God and others.

The teachers discuss bullying with their students and emphasize the need to defend those who are being mistreated, as well as helping students recognize the difference between **tattling** and **asking for help**. We actively teach students how to recognize bullying and what to do if you observe it, or experience it as the victim. The following behaviors are taught as “bullying”:

- Intimidating behavior; close physical contact, pushing, hand motions or gestures intended to threaten or intimidate another, facial expressions etc.
- Intentional and intimidating physical contact-blocking someone’s path, pushing, shoving, tripping etc.
- “Ganging up” behavior-excluding someone from an event, game, activity, conversation; making a joke at someone else’s expense, belittling them, calling them names, teasing about someone’s mannerisms, weight, or other physical features etc.

It is of the utmost importance to make it safe for students to report that they are being bullied without fear of being labeled a “tattle-tale” or experiencing retribution. This is our greatest challenge. CCS provides a bullying hotline that is available to parents and students to report incidents without having to go directly to a staff member. **That number is: 879-8931**. Immediate action will be taken based on the information provided from the hotline. Our first responsibility is to determine the facts in the situation and establish what took place and why. Additionally, every effort will be made to protect the reporting person, whether they are the victim or merely an observer.

Despite all our proactive efforts, we know that bullying will still occur and our response needs to send a strong and consistent message to those who harm others. We also recognize that when someone bullies another, we need to work with the parent to determine the reasons for such behavior. Sometimes, the parent may need to consider the home environment and relationship to siblings to determine the influence of those relationships on their child’s behavior at school. Consequently, when such an incident occurs, these steps will be taken:

**The consequences for bullying can be a myriad of appropriate responses to unsafe actions, which can include but are not limited to:**

- In home or at school suspension (the number of days depends on seriousness and frequency of incident)
- Student being removed from the classroom to complete class work in another classroom

- Parents agree to pursue counseling to ensure the student learns the appropriate lifeskills to prevent further problems
- Student agrees to be monitored by an older “guardian” during the times bullying was occurring
- Student agrees to community service on campus or at other community agencies to learn new behaviors and give back to the community
- The student may be asked to interview a “reformed bully” to seek guidance, support and accountability
- The principal may choose several of these consequences or others in cooperation with the parents to seek to provide the offending student with the support they need to learn the appropriate lifeskills and develop empathy for others in alignment with Christ’s example and commands.

Should a parent(s) be unwilling to cooperate with these actions or the student resistant to these efforts and the behaviors continue, the school will then implement the following steps:

**First incident:**

The principal will establish the facts based on the report of staff, students or observers of the event and the parents of the person bullying will be asked to meet with the principal along with their student to address the seriousness of the problem. A clear presentation of the facts will be presented and every effort will be made to ensure that the student recognizes the seriousness of his/her actions on others and how contrary that is to the culture of CCS and how unacceptable their actions are. A plan will be developed by the parents; student and principal intended to prevent further incidents. The student will be required to make restitution to the “victim” and the victim’s parents in the form of a phone call or a letter acknowledging their actions and extending an apology. The offender will also need to state in the letter or phone call what their plan to demonstrate that they are working on the issue and learning new ways to interact with others. A citation will be issued.

**Second offense:**

Again, upon establishing the facts of the incident, the parents and student will meet with the principal and the student will be suspended for no less than three days along with five hours of community service to CCS to be served under the supervision of a staff person upon their return. The clear message is that anyone who mistreats another member of the community loses the right to be a part of that community for a minimum of three days and must “earn” the right to return by giving back to the community in a positive manner. Again, the student will be required to contact the parents and student to make restitution. The principal will consider the situation and based on the situation, may require the student receive counseling to determine the underlying causes of the behavior to help that student develop the like skills needed to interact with others in a Christlike and appropriate manner.

**Third offense:**

The student will be expelled from Chico Christian School.

Parents are invited to be partners with the staff by reporting any incidents. The staff has a more complete understanding o the dynamics involved and are trained to respond objectively and professionally. It is not appropriate for a parent to approach or correct another child, unless it is a life threatening situation.

# Chico Christian Middle School Parent and Student Acknowledgment Form

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_  
(Please Print)

**Parent/Guardian Name:** \_\_\_\_\_  
(Please Print)

The Student Handbook describes important information about Chico Christian Middle School. The administration should be consulted regarding any questions not answered in the handbook. I understand that Chico Christian Middle School is a ministry of Neighborhood Church and that all school policies and procedures are administered by the school administration under the direction of the Neighborhood Church Leadership Team and the Senior Pastor.

I acknowledge that revisions to the handbook may occur, and that the information and policies described here are subject to change. All changes will be communicated through official notices, and I understand that revised information may supersede, modify or eliminate existing policies. Revisions to this handbook are subject to the approval of the Neighborhood Church Leadership Team.

As a student, I have read the Chico Christian Middle School Student Handbook, and I understand that it is my responsibility to comply with the provisions contained therein as well as any revisions made to them.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

As a parent, I have read the Chico Christian Middle School Student Handbook revised as of August 2011, and I understand that it is my responsibility to assist my student to comply with the provisions contained therein as well as any revisions made to them.

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

I release Chico Christian School to photograph and/or videotape my child while participating in daily activities, and to use the photographs and/or videos on photograph displays or other publications showing these daily activities.

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please return this page to your student's home room teacher asap. Thank you.**